

No Coast Junior Derby LLC

# League Bylaws and Policies

Version 2.0  
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## Article I – Name and Addresses

NO COAST JUNIOR DERBY LLC (REFERRED TO AS “NCJD” AND “LEAGUE” IN THIS DOCUMENT)

**Principal Business Address:** 2949 N 53rd Lincoln, Ne 68504

**Mailing Address:** PO Box 4214, Lincoln, NE 68504

### **Other Offices:**

NCJD may also have offices at such other places, both within and outside the State of Nebraska, as the Board of Directors may determine, or the activities of the league may require.

## Article II – Purpose and Goals

No Coast Junior Derby LLC (NCJD) is a 501(c)(3) roller derby league whose primary purpose is participation in the Junior Roller Derby Association (JRDA). Additionally, the purpose of this organization is to offer an amateur youth roller derby program; to focus on building the foundations of the sport of roller derby: skills, speed, agility, strength, teamwork, sportsmanship and strategy; to promote good citizenship by way of community involvement and volunteerism. It is the intent of NCJD to retain membership in JRDA and participate in interleague games within this organization by following their established interleague game bylaws. These policies and procedures herein pertain to the standards and rules set forth regarding NCJD only.

NCJD abides by and supports the laws of the State of Nebraska as well as the United States of America.

## Article III – Board of Directors and Officers

### *RESPONSIBILITIES*

The business and affairs of the league shall be managed by or under the direction and supervision of a Board of Director(s) which may do all lawful acts not prohibited by statute or by the Articles of Incorporation or these Bylaws and which are in furtherance of the purposes of the league. For purposes of clarification and not for purposes of limiting the authority of the Directors, the Directors shall have the power to modify any restriction or condition on gifted property if, in the sole judgment of the Directors, such restriction or condition becomes unnecessary, incapable of fulfillment, or inconsistent with the purposes of the League or its continued tax-exempt status under Section 501(c)(3) of the Internal Revenue Code as the same now exists or as the same may be amended.

### *Board of Directors are responsible for, but not limited to:*

- Managing the day-to-day operation of the league, including but not limited to all aspects of league finances, scheduling and hosting all league meetings (ALM), and timeliness of completed committee work.

- Communicating and enforcing league policies and Bylaws as described in this document and others as required by the league
  - Obtaining, recording and tracking signed agreements by all parents, guardians and skaters at the ALM
- Investigating and resolving grievances and complaints against league-affiliated and non-league affiliated Coaches, Captains, Board Members, Referees, Volunteers, Skaters, etc.
- Assign and oversee one or more Committees, Committee Members and the tasks required of the Committee(s), review Committees annually.
- Organize end of season awards parties including but not limited to finding venue and scheduling events, creating and sending invitations, working with 3<sup>rd</sup> parties for awards voting and tallying, and party activities.
- Other tasks and responsibilities as deemed necessary to run the league.

#### *ANNUAL BOARD OF DIRECTOR MEETING*

A regular annual meeting of the Board of Directors shall be held without notice other than this bylaw in the month of January of each year, at the principal office of the league or at such other time or location as determined and agreed upon by the Board of Directors. Board Members may participate and be considered present at such meetings if joining the meeting by means of teleconference or similar communications equipment and all persons can hear each other. All members of the league are welcome to attend the annual meeting.

#### *ADDITIONAL MEETINGS*

Additional meetings as the Board deems necessary or when a “Call to Meet” is requested by a sitting Board Member. Any Board of Director may “Call to Meet” at any time, for any reason. A “Call to Meet” must include a suggested date, time, and place for the holding of the meeting(s). Requests must be received at least 10 days and no more than 60 days to meet in advance of the meeting date. Board Members may meet sooner than 10 days or later than 60 days if agreed upon by all sitting members. Board Members may participate and be considered present at such meetings if joining the meeting by means of teleconference or similar communications equipment and all persons can hear each other. All members of the league are welcome to attend additional meetings. As confidential, restricted or sensitive information may be disclosed during Board meetings, all members in attendance may not be privy to this information and must protect the information they may hear.

#### *MEETING MINUTES*

Board Members shall take, maintain and share minutes for every Board meeting. Minutes may be made available upon request. Meeting minutes may be redacted to exclude personal identifiable information, confidential, restricted or sensitive information that non-board members are not authorized to disclose.

### *VOTES AT BOARD MEETINGS*

At any meeting of the Board of Directors, a majority of the Directors in office shall be sufficient to constitute a valid meeting for the transaction of all business. In no event shall a meeting consist of less than the majority of sitting Directors. A majority of the votes cast at a meeting of the Board of Directors in which a valid meeting is held shall be sufficient to take or authorize action upon any matter which may properly come before the meeting, unless a greater portion is required for such action by statute, the Articles of Incorporation, or these Bylaws. If, at any meeting of the Board of Directors, there are less than the majority of Directors present, the majority of those present may adjourn the meeting, without further notice until the voting majority is present. At any adjourned meeting at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally scheduled.

### *ACTION WITHOUT MEETING*

Any action required or permitted to be taken at a meeting of the Board of Directors may be taken without a meeting if a consent is received in writing, setting forth such action, is signed by or agreed to by all the Directors and such written consent is filed within the minutes of proceedings of the Board. Such consent shall have the same force and effect as a unanimous vote.

### *NUMBERS, ELECTIONS AND ELIGIBILITY*

The number of Directors which shall constitute the entire Board of Directors shall initially be five, and thereafter shall be the number established from time to time by resolution of the Board of Directors which shall not be less than three. No decrease in the number of Directors shall have the effect of shortening the term of any remaining Director.

Individuals interested in being a board member must:

1. have NSO/Officiate experience, or
2. have skated for an adult roller derby league at least one season, or
3. have a current junior skater skating for NCJD, and
4. has had a current junior skater skating for NCJD with at least one session completed, and
5. has volunteered for at least three NCJD events in the last year
6. have a general understanding of how a non-profit or youth sports organization functions, and
7. be able to commit the time and energy required to serve as a Board member
8. including attending meetings, maintaining regular communication with the Board, and
9. having the skill-set necessary to handle the League day-to-day business and other general tasks as expected as a Board member.

Individuals interested in being elected must submit a self-nomination for consideration. Self-nomination openings will be communicated to the league members by a current Board Member; instructions and deadlines for self-nomination will be provided. Votes will be gathered electronically via a voting app or website; If votes are completed by paper, all votes will be tallied and compiled by a third party with no vested interest in the outcome of the voting. The individual(s) with the majority vote by active sitting Board Members will be the elected Director(s) to fill the open Board seat(s). Directors need not be residents of the State of Nebraska. Elected Directors will serve a term of two-years, except in the event of the removal of a Director, voluntary resignation of a Director, or an elected Interim Director (see “Vacancies” below).

#### *RESIGNATION AND REMOVAL OF DIRECTORS.*

Any Director may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified in the written notice or at the time of its receipt by the President or Secretary. The acceptance of a resignation shall not be necessary to make it effective. Any Director may be removed for cause by a vote with a majority vote of the Board of Directors. Such Director shall be entitled to receive notice of and a hearing concerning the charges prior to the vote at a meeting of the Board called for that purpose.

If any Director becomes non-responsive to the remaining Board of Directors in excess of 14 calendar days, the remaining Directors may assume the absent Director has abandoned their position and therefore the non-responsive Director will no longer be considered a Board Member. Exceptions shall be made for pre-notified absences. Should a Board Member resign or be removed from their position, future eligibility will be determined on a case-by-case basis by current Board Members..

#### *VACANCIES*

Any vacancy occurring on the Board may be filled by the vote of a majority of all voting Board Members, upon receiving all self-nominations for an Interim Director. An Interim Director will hold office until a successor is elected, or until such Director’s earlier resignation or removal. Opening self-nominations and filling a vacant Board position will be done at the discretion of the remaining active Board Members, so long as there are at least three active remaining Board Members, and the majority is in favor of this decision.

To be eligible to serve as an Interim Director, the individual must

1. have NSO/Officiate experience, or
2. have skated for an adult roller derby league at least one season, or
3. have a current junior skater skating for NCJD, and
4. has had a current junior skater skating for NCJD with at least one session completed, and
5. has volunteered for at least three NCJD events in the last year
6. have a general understanding of how a non-profit or youth sports organization functions, and
7. be able to commit the time and energy required to serve as a Board member

8. including attending meetings, maintaining regular communication with the Board, and
9. having the skill-set necessary to handle the League day-to-day business and other general tasks as expected as a Board member.

*The Board of Directors reserves the right to, at any time:*

- Change and establish the length of terms for Directors to serve
- Stagger terms of Directors
- Determine when to open self-nominations to fill vacancies, except when the remaining number of Board members is less than three, in which the Board must immediately open self-nominations and vote to fill at least one position within 30 days.

*OFFICER POSITIONS*

The Officers of the league may be a President, a Vice President, a Secretary, and a Treasurer, and such other officers as the Board of Directors may appoint, who shall exercise such powers and perform such duties as shall be determined from time to time by the Board. Any number of offices may be held by the same person, unless the Articles of Incorporation or these Bylaws otherwise state; provided, the President and the Secretary shall not be the same person. Officer positions will be filled as the Board of Directors deem necessary. An Officer does not need to be a Director.

*The President shall:*

- Be the chief executive officer of the league
- Attend all meetings of the Board of Directors
- Be a member of all standing committees
- Be the Chairperson of the Executive Committee
- Have general and active management of the business of the league
- Ensure that all orders and resolutions of the Board of Directors are carried into effect
- Execute bonds, mortgages, and other contracts requiring a seal, under the seal of the league, except where required or permitted by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the League

*The Vice President shall:*

- In the absence of the President, or in the event of the President's inability or refusal to act, shall perform the duties of the President. When so acting, the Vice President shall have all powers of, and be subject to, all the restrictions placed upon the President
- The Vice President shall perform such other duties and have such other powers as the Board of Directors may from time to time prescribe

*The Secretary shall:*

- Attend all meetings of the Board of Directors
- Record all the proceedings of the meetings of the Board of Directors in a document to be kept for that purpose, and shall perform duties for the standing committees, when required.
- The Secretary shall give, or cause to be given, notice of all special meetings of the Board of Directors, and shall perform such other duties as may be prescribed by the Board of Directors or by the President, under whose supervision the Secretary shall be.
- The Secretary shall have custody of the corporate seal of the league, if any, and the Secretary, shall have authority to affix the same to any instrument requiring it, and when so affixed it may be attested by the signature of the Secretary.
- The Board of Directors may give general authority to any other officer to affix the seal of the league and to attest the affixing by such officer's signature.
- The Secretary may also attest all instruments signed by the President, or any Vice President.

*The Treasurer shall:*

- Attend all meetings of the Board of Directors
- Have the custody of the corporate funds and securities
- Keep full and accurate accounts of receipts and disbursements in documents belonging to the league
- Deposit all monies and other valuable effects in the name and to the credit of the league in such depositories as may be designated by the Board of Directors.
- Disburse the funds of the league as ordered by the Board of Directors, taking proper vouchers for such disbursements, and shall render to the President, and to the Board of Directors at its regular meetings, or when the Board of Directors so requires, an account of all transactions as Treasurer and of the financial condition of the league.
- If required by the Board of Directors, the Treasurer shall give the league a bond in such sum and with such surety or sureties as shall be satisfactory to the Board of Directors for the faithful performance of the duties of the Treasurer's office and for the restoration to the league, in case of the Treasurer's death, resignation, retirement, or removal from office, of all documents, papers, vouchers, money and other property of whatever kind, in the Treasurer's possession or under the Treasurer's control and belonging to the league.

*COMPENSATION*

Any Officer of the League is authorized to receive reasonable compensation for services rendered, when authorized by the Board of Directors.



### *ELECTION AND TERM OF OFFICE*

Each Officer of the League shall be elected bi-annually by the Board of Directors and as the Board deems necessary. If an election of Committee Officer(s) occurs, the election to office will fall to the most voted individual(s) who via electronic or paper voting by active Board Members, Coaches, and active Committee Members.

An individual will be considered qualified if they can perform the duties of their elected office and are an active member of the league in good standing.

- Officers shall serve for two years and thereafter until such officer's successor has been chosen and qualified or until such officer's death, resignation, or removal.
- Officers must abide by all rules within the bylaws.

### *RESIGNATION AND REMOVAL*

Officers are required and expected to perform the duties of their office in a timely and responsible manner. Not doing so may result in removal. The Board of Directors may, in the best interest of the league, remove any Officer from office by the affirmative vote of a majority of the Board of Directors. Any Officer may resign at any time by delivering a written resignation to the Board of Directors, the President or the Secretary. Should a vacancy occur prior to election, the President shall appoint a successor to fill the unexpired term of said Officer. Any league member or official can bring written concerns before the Board concerning the performance of an Officer. The Board will investigate and resolve complaints as deemed necessary by the Board.

## Article IV – Skater Membership

### *SKATER REQUIREMENTS:*

Skaters are to be a minimum age of six and a maximum age of eighteen.

- Skaters that reach age 18 during the current JRDA season, are eligible to participate as NCJD team-rostered skaters for games and events that occur during the remainder of the season.
- Players aged 17 and under are eligible to participate as team-rostered players for all games and events.

At the start of the JRDA competitive season, all skaters and any parent or guardian will be required to read, review and sign the following documents:

- NCJD Waiver of Liability
- JRDA Waiver of Liability
- NCJD Code of Conduct
- NCJD Anti-Bully pledge
- These required documents will be signed once annually
- Additional documents may be required from time to time as determined by the NCJD Board of Directors and Coaches.

- New skaters that join NCJD must sign the required documents at the time of their registration. Then yearly thereafter.

*Violation of these policies will result in:*

1. Verbal warning
2. Written warning
3. Expulsion from organization without refund of paid tuition

*ATTENDANCE REQUIREMENTS*

Competitive Skaters A & B teams

- Skaters are required to attend and fully participate in 60% of practices to be roster-eligible and attend and fully participate in 75% of practices for guaranteed game time eligibility.
- Satellite skaters: 60% attendance required, 50% during basketball season until Saturday practices start.
- Full participation includes, but is not limited to, being on time, in gear and ready to skate when practice begins; performing all drills and activities to the fullest of their ability and skill level; and practicing for at least one hour (not including the time it takes to get in gear).
- If a skater is not able to fully participate because of an injury, practice attendance will be received; attendance is required unless otherwise approved.
- Skaters are required to meet any off skates' stipulations as determined by the Coaches for the necessity of the League's desired level of competition.
- Attendance will be taken and kept by the Coaches and members of the Board.
- A league representative will notify the parent/guardian should a skater fall below 70% attendance.
- Attendance for group-scheduled off-skates' practices will be at the discretion of the Board and organized by the Coaches.
- Any dispute about attendance will be brought to the Board for resolution.

*SKATER GEAR*

- Quad skates, wrist guards, knee and elbow pads, helmet and mouth guard.
- Protective gear must be secured and in good working order, not beyond repair.
- Skaters are to provide all required equipment.
- NCJD will lease gear for up to a three-month period with a signed lease agreement (available on the website).
- We recommend all skaters possess their own health insurance.
  - All skaters, coaches and volunteers will be included in the league's roller derby insurance.
  - League insurance will be purchased through a JRDA approved insurance company, to be chosen at the discretion of the NCJD Board Members.

*Classes of Skater Levels shall be the following as outlined by the JRDA/WFTDA skills assessment*

#### **Beginners and Skill Level 1 –**

Players at this level are developing their skating skills, learning basic gameplay and teamwork, and beginning to scrimmage and play positionally. Skill Level 1 allows positional blocking only and all intentional contact with an opponent is prohibited.

#### **Skill Level 2 –**

Players at this level begin making contact, with Lean Blocking only, in scrimmages and games. They are learning advanced teamwork, strategic gameplay, as well as rules and regulations. Skill Level 2 allows Lean Blocking only - initiating with forceful contact is not allowed. After initial contact is made gently, players may apply force to legal Target Zones with legal Blocking Zones.

#### **Skill Level 3 –**

Players who pass the Skill Level 3 Assessment demonstrate proficiency on skates and with the rules. Level 3 players practice, scrimmage, and play using the full-contact rules. Level 3 players may play JRDA Sanctioned games and compete in the JRDA Postseason. Level 3 players are expected to assist with teaching newer players and to be ambassadors for their league, the JRDA, and for flat track roller derby.

### *HEALTH*

- Skaters are expected to keep themselves in optimum possible health.
- Skaters showing symptoms of communicable illnesses should not attend practices or games and must communicate their absence as soon as possible to the appropriate Coach contact.
- COVID-19 and any other Health Pandemic; local, national, global or otherwise:
  - All League members must adhere to any and all directives as outlined by any practice and game venue(s), the Lancaster County Department of Health and Human Services (DHHS), the Center for Disease Control and Prevention (CDC) and the Junior's Roller Derby Association (JRDA)
  - If any active League member has tested positive for any highly contagious disease during the current NCJD session, a doctor's note with permission to return may be requested before that individual will be permitted to return and attend practices or games.

### *INJURIES*

It is the Coach's and/or Board Member's responsibility to notify the primary contact of the youth skater of the injury as soon as immediately possible after the incident. Skaters may declare themselves injured for the purpose of discontinuation of play/participation during a game or practice. Skaters that have obvious injuries that the skater chooses not to declare

may be removed from play/participation by an Official, Coach, Board Member or medical support if they believe that the skater is in danger of further injury or injury of others by their continuation. It is the Coaches, Board Member, Head Ref & Non-Skating Officials responsibility to remove a skater from practice or play in the case of injury. The Officials and Coaches will be held responsible for a skater choosing to skate while injured. If a skater is injured and is unable to participate fully during practice drills, they will still receive practice attendance credit.

- If head injury occurs, the skater will be asked to take off their skates and/or sit out of practice or the game.
- A skater may miss up to 1 week of practice in order to recover from an injury without the submission of a doctor's note, except in the case of a head injury. They will be able to resume practices and gain practice attendance for eligibility of the next available game.
- Once a skater has missed any practices beyond the 1-week grace period, they must provide a doctor's note that indicates the date they may safely resume practice. They must then meet regular practice attendance requirements to be considered roster eligible. It is the Coaches discretion for rostering/player eligibility upon evaluation of the skater's recovery from injury, regardless of attendance participation.

#### *COMMUNITY INVOLVEMENT*

A skater will be required to attend a certain number of public events with the dual purpose of supporting our community and promoting the League and upcoming derby events. The number of events required will vary depending on session and number of scheduled events. For a skater to satisfy the promotional aspect of attending events skaters should be highly visual; wearing NCJD gear; and dressed in a manner that follows the NCJD dress code while appropriate for participating in the event at hand, i.e., passing out fliers, directing traffic, speaking on the radio. The events will be announced as scheduled by the Board of Directors.

#### *INACTIVE SKATER*

- has not paid their membership fee for the current NCJD session, or
- has not completed the required forms and waivers as required by NCJD, or
- has not attended scheduled practices during the current NCJD session, or
- has voluntarily resigned or has been expelled from the league due to violations of League policies

#### *END OF MEMBERSHIP*

If a skater chooses to leave for any reason or is asked to leave the league for misconduct, all rights to the NCJD name, their derby name and number, and proceeds are relinquished.

### *RETURNING MEMBERS:*

- If a skater has never rostered and/or played in a NCJD game, they must go through and pass the minimum skills requirements to be roster eligible.
- If a skater rostered and/or played in one or more games in two rolling calendar years prior to the current session, the skater needs to pass the minimum skills requirements to be roster eligible.
- If a skater rostered and/or played in one or more NCJD games during the previous rolling calendar year, the skater can resume regular session practices with the league in the current year.

### *RULES:*

The league will follow the official JRDA rules set forth by JRDA. The league can make amendments to the JRDA rules for non-sanctioned intra-league games. Any Interleague play will involve discussion between the leagues to come to a consensus on their interpretations of the JRDA rules as stated in contract for Interleague gaming. The league will follow the posted JRDA Expulsion and Suspension Policy for managing foul-outs and expulsions during sanctioned game play.

### *TEAM SELECTION:*

A skater must pass the JRDA minimum skills test to be game eligible. A written rules test may be administered annually. A score of 85% or better is considered satisfactory for the written test.

- Competitive Team member selection will be determined based on the previous season's JRDA Competitive Team Charter.
- Skaters listed on the most recent Charter will begin the next season on the Charter as long as they are a returning, active skater.
- Roster selections are determined game to game.
- Skaters will be evaluated by Coaches based on jamming and blocking skills, understanding of gameplay and ability of strategy-execution, attendance, attitude, and dues.

### *CAPTAIN SELECTION AND TERMS:*

- Two Captains for the competitive team will be elected every year by their teammates. Coaches will have the authority to override captain vote if deemed necessary. Interested skaters for Captain must have skated a minimum of one session with NCJD to be eligible. Individuals interested in being Captain must submit a self-nomination.
  - Open self-nomination periods will be communicated to the League members by the Coaches and instructions and deadlines for self-nomination will be provided.
- Votes will be gathered electronically via a voting app or website.

- o If votes are completed by paper, all votes will be tallied and compiled by a third party with no vested interest in the outcome of the voting.

The two individuals with the majority vote by active members of their team will be elected Captains of the competitive team. In the event of a tie, there will be additional rounds of voting between all competitive team skaters until a majority is won. It is expected that Captains abide by all signed agreements and policies and bylaws within this document. Failure to do so may result in probation or terminal expulsion from the team and/or league by the Coaches and Board of Directors. Team members can bring any issues about the Captains to Coaches and/or the Board of Directors and the complaint will be investigated.

#### *TEAM MEMBER CONDUCT:*

- All members must behave in a respectful manner to both person and property. Behavior which could potentially lead to intentional or unintentional bodily injury or injury to property will not be tolerated.
- All members are to follow all signed agreements.
- All members are representatives of the League in all public places.
- Spectators (patrons on the premises as a result of our involvement in the roller derby) must behave in a respectful manner to both person and property. Behavior which could potentially lead to intentional or unintentional bodily injury or injury to property will not be tolerated and spectators will be asked to leave.

#### *TEAM COMMITMENT:*

- The league will compensate expenses for the coaches on away games which include lodging and transportation.
- The Board of Directors, Coaches, or designated committee will provide a travel option and set a deadline for skaters who will be traveling to support the league. If a skater signs up and fails to travel with the league, they will be required to reimburse the league for any money loss as a result and may result in disciplinary action.
- Skaters who have their own arrangements for travel will have to inform the Board, Coaches, or designated committee prior to the sign-up deadline.

#### *ALTERNATES*

Alternates for team rosters are not guaranteed play time during a game. Alternates will be used when the Coaches deem the need for an additional member to the team due to a team member's injury, skater expulsion, suspension, or other needs as seen fit by the Coaches. Alternates must maintain practice percentage to be eligible for the team.

#### *SEASON AND SESSIONS*

The NCJD league's competitive season will match that of JRDA which begins on Sept 1 and ends on July 31, annually. The A and B teams may play games at home and away. There may

be games throughout the year that do not fall under these categories such as tournaments and charity games.

## Article V - Officials Membership

Skating Official (SO)

Non-Skating Official (NSO)

Head Skating Official (Head SO)

Head Non-Skating Official (Head NSO)

*NCJD affiliated officials must sign and abide by the following:*

- NCJD Waiver of Liability
- JRDA Waiver of Liability
- NCJD Code of Conduct
- NCJD Anti-Bully Policy

### *SKATING OFFICIAL:*

SO's report to the Head SO.

An SO main purpose is to ensure safety and fairness in game play. The standard JRDA/WFTDA game play rules will be interpreted by the head officials to the best of their ability. Disputes over the interpretation of a rule during game play will fall to the Head SO. Following the end of a game, play disputes over the interpretation of a rule will be brought to a designated board member. The board will discuss and follow up with the JRDA. SO's must possess a thorough knowledge of the rules of play and be able to call fouls, assign points and assist with on track disputes. Head SO's will collaborate with the NCJD Board of Directors as needed.

### *COACHES*

All coaches are volunteers and are not entitled to monetary or other compensation. The Board reserves the right to discipline and/or remove a coach at any time during the season with a majority vote of all eligible Board Members. All coaches must possess a thorough knowledge of the rules of play.

- At the discretion of the Board of Directors, coaches may receive a discounted membership rate for junior skater registration of their child(ren)
- All coaches are required to complete and pass a background check per the Junior Roller Derby Association (JRDA).
- Reimbursement for background check fees paid is at the discretion of the Board of Directors and will only be reviewed upon request by the Coach.
- All coaches must follow the agreed upon Coach Attendance Policy as outlined below.
- All coaches must sign the League's Code of conduct once annually.

- All coaches must complete the Heads-Up Concussion Training, Abuse Prevention Systems, Sexual Abuse Awareness Training program, and any other trainings as required by the JRDA.

*COACH ATTENDANCE:*

- Head Coaches are expected to attend and fully participate in 80% of practices each session.
- Co-Coaches and Assistant Coaches are expected to attend 50% of practices each session.
- If any Coach is unable to attend a practice, they are expected to notify all Coaches (not skaters) as soon as feasibly possible; exceptions will be made for emergency, national disasters, pandemics (i.e., COVID-19), etc.
- If any Coach fails to meet the attendance percentage, the remaining Coaches will reach out for input. If the Coach fails to respond within 14 days, the issue will be handed over to the Board to resolve.

*NON-SKATING OFFICIAL (INCLUDES SCOREKEEPERS, TIMEKEEPERS, STATISTIC KEEPERS, ETC.):*

NSOs report to the Head NSO.

They should possess knowledge of the rules of play, at minimum enough to understand their assignment and how it fits into game play. NSOs must be capable, in the opinion of the Head NSO, of performing their assigned duties without special accommodations.

*Announcers*

Report to the Head SO.

Announcers must be capable, in the opinion of the Head SO, of performing their assigned duties without special accommodations. They should possess knowledge of the rules of play.

*EXPULSION:*

Any behavior that reflects negatively upon the League or contradicts the League’s mission, will result in no longer being allowed to participate in current/future League events.

The Head Official can dismiss adjunct members as deemed necessary either for misconduct or because the League is no longer in need of their services.

The Board can dismiss adjunct members as deemed necessary either for misconduct or because the League is no longer in need of their services.

*CODE OF CONDUCT/GRIEVANCE PROCEDURE:*

- Each member of the League will be required to follow all rules outlined in the policies listed within this document and the NCJD Code of Conduct.



- Each member will sign the NCJD Code of Conduct once annually at the start of the competitive season or at their onboarding. Failure to sign and comply with the Code will result in immediate dismissal from the League.
- All members of the League are responsible for informing the Board directly when they observe another member committing inappropriate behavior or commit inappropriate behavior themselves in writing.
- When inappropriate behavior is reported in writing, the Board will investigate in a timely manner. This investigation will involve but will not be limited to; reviewing the written grievance as submitted, interviews with all the involved parties, discussion among the Board members and a decision by the Board.
  - A “decision” by the Board does not mean any action is needed or will be made by the Board or any involved parties.
  - If it is found by the Board that there was an infringement of the Code of Conduct, an appropriate disciplinary action will be handed down from the Board to the perpetrator(s) of the impropriety. If necessary or appropriate, the captains may be involved in the disciplinary decision and actions.

## Article VI – Volunteer Membership

Volunteers include, but are not limited to, parents, guardians, community volunteers, and booster club

### *Volunteers*

Volunteers are members that agree to assist the League with services for no payment. Volunteers must register with the JRDA and pass a background check as required. Fees for said background check will be reimbursed upon receipt of supporting documentation of successful background check and receipt to the Board of Directors.

### *Booster Club*

The purpose of the Booster Club is to provide support to the League through volunteering duties and fundraising. Additional tasks such as designing, ordering and handling merch, may be completed by the Booster Club members as deemed necessary by the League. Booster Club membership includes parents/guardians of active skaters, Coaches, Board members, competitive team skaters, and other League volunteers. Membership in the Booster Club is voluntary, as is time, goods, services and/or funds provided to the League.

### *PARENT REQUIREMENTS:*

At the start of the JRDA competitive season, all parents or guardians are required to read, review and sign the following documents:

- NCJD Waiver of Liability
- JRDA Waiver of Liability
- NCJD Code of Conduct
- NCJD Anti-Bully Policy

- Attendance Policy
- Billing Policy

*EXPULSION:*

Any behavior that reflects negatively upon the League or contradicts the League’s mission, will result in no longer being allowed to participate in current/future League events.

The Head Official can dismiss adjunct members as deemed necessary either for misconduct or because the League is no longer in need of their services.

The Board can dismiss adjunct members as deemed necessary either for misconduct or because the League is no longer in need of their services.

*CODE OF CONDUCT/GRIEVANCE PROCEDURE:*

- Each member of the League will be required to follow all rules outlined in the policies listed within this document and the NCJD Code of Conduct.
- Each member will sign the NCJD Code of Conduct once annually at the start of the competitive season or at their onboarding. Failure to sign and comply with the Code will result in immediate dismissal from the League.
- All members of the League are responsible for informing the Board directly when they observe another member committing inappropriate behavior or commit inappropriate behavior themselves in writing.
- When inappropriate behavior is reported in writing, the Board will investigate in a timely manner. This investigation will involve but will not be limited to: reviewing the written grievance as submitted, interviews with all the involved parties, discussion among the Board members and a decision by the Board.
  - A “decision” by the Board does not mean any action is needed or will be made by the Board or any involved parties.
  - If it is found by the Board that there was an infringement of the Code of Conduct, an appropriate disciplinary action will be handed down from the Board to the perpetrator(s) of the impropriety.

## Article VII - Conflict of Interest

A Director, Officer, or committee member is considered to have a conflict of interest if such Director, Officer, or committee member, in the discharge of duties, would be required to take any action or make any decision that may cause financial benefit or detriment to such Director, Officer, or Committee member or a member of such Director’s, Officer’s, or committee member’s immediate family or a business with which such Director, Officer, or committee member is associated. Should a conflict of interest arise, the Director, Officer, or committee member will be asked to hold silent during the discussion and refrain from voting on any motions regarding the issue.

Furthermore, any active and current adult skater and/or board member of No Coast Roller Derby shall not be permitted to schedule any No Coast Junior Derby practices, games, events or other activities while they are in the tenure of their positions.

## Article VIII - Finances

### *GENERAL FINANCE PROCEDURE*

Finances are to be taken care of by the Treasurer(s) or Board of Director(s) in charge of finances. It is the Treasurer(s) or Board Member(s) responsibility to ensure deposit of monies and payment of accounts. Financial reports will be maintained and up to date for audits and reviews at any time. Financial reports are accessible to all stakeholders and League Members at their request.

### *ACCOUNTING AND TAXES*

Managed by the Treasurer(s) or Board of Director(s) responsible for finances and overseen by the Board.

### *REGISTRATION FEES*

Membership registration fees for NCJD sessions are required at the discretion of the Board of Directors. Amount thereof will be indicated when the NCJD session registration opens. Fees from League Members are to be collected and recorded by the Treasurer(s) or Board of Director(s) responsible for finances. Fees are non-refundable.

### *COMPENSATION AND REIMBURSEMENT*

No part of the assets or net earnings of the League may inure to the benefit of or be distributable to Officers, Members of any committee or the Board of Directors, except where the League is authorized and empowered to pay reasonable compensation for services rendered and to make reimbursement in reasonable amounts for expenses actually incurred on behalf of the League.

### *DISSOLUTION OF NCJD*

Dissolution of NCJD will result in any money acquired by the League to be firstly used to pay off all debts acquired by the League. Any remaining funds should be split evenly and given to a charity of the League's choice.

The pre-selected charities shall be the following:

- Junior Roller Derby Association of 642 Crestway DR, Wind Crest, TX 78239
- The Bay of 2005 Y St, Lincoln, NE 68503

## Article IX - Annual Examination of Books

The Board of Directors shall have the discretion to select a Certified Public Accountant for the purpose of examining the books and related documents of the League and to determine how frequently such an examination shall be conducted. Any results of such examination which places or may be construed as placing, the League in noncompliance with its Articles of Incorporation, these Bylaws, the laws of the State of Nebraska, or Internal Revenue Code Section 501(c)(3) as the same now exists or as the same may be amended shall be immediately disclosed to the Board of Directors; and the Board of Directors shall take such corrective action as it deems necessary to correct and otherwise terminate such noncompliance.

## Article X - Contracts

The Board of Directors, except as in these Bylaws otherwise provided, may authorize any Officer to enter any contract or execute and deliver any instrument in the name of and on behalf of the League. Such authority may be general or confined to a specific instance, and unless so authorized by the Board of Directors, no Officer or member shall have any power or authority to bind the League by any contract or engagement, or to Policy its credit, or render it liable pecuniary for any purpose or to any amount.

## Article XI - Prohibition Against Sharing in Corporate Earnings

No Director, Officer, employee, or person connected with the League, or any other private individual shall receive any of the net earnings or pecuniary profit from the operations of the League, provided, that this shall not prevent the payment to any such person of such reasonable compensation for services actually rendered to or for the League in effecting any of its purposes as shall be fixed by the Board of Directors, and no such person or persons shall be entitled to share in the distribution of any of the Corporate assets upon the dissolution of the League.

## Article XII - Investments

The League shall have the right, subject to any restrictions contained in these policies and by-laws, to retain all or any part of any securities or property acquired by it in whatever manner and to invest and reinvest any funds held by it, according to the judgment of the Board of Directors, without being restricted to the class of investments which a Director is or may hereafter be permitted by law to make or any similar restriction; provided, however, that no action shall be taken by or on behalf of the League if such action is a prohibited transaction or would result in the denial of the tax exemption under Sections 503 or 504 of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended.

## Article XIII Indemnification of Directors

Each Director, whether or not in office, shall be indemnified by the League against all costs and expenses reasonably incurred by or imposed upon in connection with or resulting from

any civil or criminal action, suit or proceeding in which Director may be made a party by reason of Director being or having been a Director of the League, except in relations to matters in which Director has been finally adjudged in such action, suit or proceeding to have been derelict in the performance of Director's duties as a Director. The foregoing right to indemnification shall include a right to reimbursement for the amounts paid and expenses incurred in settling, compromise or otherwise adjusting any such action, suit or proceeding when such disposition thereof appears to be in the best interest of the League and shall not be exclusive of other rights to which such Director may be entitled as a matter of law.

## Article XIV Acceptance of Gifts

The Board of Directors shall have the right to accept or reject all gifts and donations and/or restrictions associated with said gifts.

## Article XV General Provisions

### *Execution of Instruments*

All checks or demands for money and notes of the League shall be signed by such Officer or Officers or such other person or persons as the Board of Directors may from time to time designate.

## Article XVI Fiscal Year

The fiscal year of the League shall end each year on 31 July, and begin 1 August as determined by the Board of Directors.

## Article XVII Amendments and Ratification

- Amendment of NCJD written policies and by-laws may be completed by a majority vote of the current Board of Directors.
- All Amendments to this document and other policies or agreements must be documented and the "Last Updated" date must be edited to show the most recent modified date to said document.
- Previous versions of NCJD written policies and by-laws must be dated and archived for history tracking purposes.
- Ratification occurs by a majority vote of sitting Board members.

The foregoing Bylaws were adopted by the Board of Directors on January 7, 2024

*Andrea Masters*

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Andrea Masters, Board of Director

*Lori Rousseau*

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Lori Rousseau, Board of Director

*Charlene Shaw*

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Charlene Shaw, Board of Director

*Cara McCoy*

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Cara McCoy, Board Director

*Heather Doxon*

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Heather Doxon, Board Director